

# How to Access eFISH, Activate your Account, and Pay Your IFQ Fees

The following document provides step-by-step instructions on how to access the eFISH application, activate your account, and pay your IFQ fees. Before logging into eFISH for the first time, you will need your NMFS ID, and your current email address must be on file with NMFS. If you need help with your NMFS ID, or need to update your email contact information with NMFS, please:

phone: 1-800-304-4846, option 4  
or email: [efish.alaska.support@noaa.gov](mailto:efish.alaska.support@noaa.gov)

## 1. Access the eFISH Application

Go to the eFISH website: <https://alaskafisheries.noaa.gov/webapps/efish/login>

If you have already activated your eFISH account, please proceed to section 3. Payment of IFQ Fees.

## 2. Activate Your Account

When you are ready to login to eFISH for the first time, go to the Login page, then click 'Activate an Account':

NOAA Fisheries NATIONAL MARINE FISHERIES SERVICE ALASKA REGIONAL OFFICE

Contacts NOAA Site Navigation Account Help Logout

**PERMIT HOLDER LOGIN**

**\*\*WARNING\*\*WARNING\*\*WARNING\*\***

This is a United States Department of Commerce computer system, which may be accessed and used only for official Government business by authorized personnel. Unauthorized access or use of this computer system may subject violators to criminal, civil, and/or administrative action. All information on this computer system may be intercepted, recorded, read, copied, and disclosed by and to authorized personnel for official purposes, including criminal investigations. Access or use of this computer system by any person whether authorized or unauthorized, constitutes consent to these terms.

**\*\*WARNING\*\*WARNING\*\*WARNING\*\***

Acknowledge and Accept

**Program Participant Login**

If you are logging in for the first time, you will be prompted to change your password to activate your account. You will not be able to activate your account unless your current e-mail address is on file with NMFS.

NMFS Id Password Login

[Forgot your password?](#) OR [Activate an Account](#). Updates to contact information may be made under Account after login.

**SYSTEM REQUIREMENTS:** This site requires Internet Explorer version 9 or above. You can also use [Chrome](#), [FireFox](#) or another major browser.

**NOTE:** This site allows access to the online format for [Office of Management and Budget \(OMB\) approved forms](#).

On the first Account Activation page, click the 'here' link shown below. If you require assistance at any point, please refer to the contact information on this web page for assistance.

**PROGRAM PARTICIPANT PASSWORD (RE)CREATION / ACCOUNT ACTIVATION**

**Your current e-mail address must be on file with NMFS to activate your eFISH account.**

- a. If you know your NMFS ID and are ready to activate your eFISH account using the e-mail NMFS has on file, click [here](#).
- b. If not, please contact NMFS staff through one of the options below.

**How to contact NMFS staff to add or update your eFISH account information:**

- a. Complete a [web request form](#) which will be submitted to NMFS eFISH support staff.
- b. Send a written request by fax to (907) 277-2520 or by mail to NOAA Fisheries, Alaska Region, RAM P.O. Box 21668, Juneau, Alaska 99802.
- c. Send an e-mail to NMFS eFISH support staff [eFISH.Alaska.Support@noaa.gov](mailto:eFISH.Alaska.Support@noaa.gov).

For further assistance contact NMFS eFISH support staff by phone: (800) 304-4846 (option #4) or (907) 586-7202 (option #4) during business hours.

This will bring you to the second Account Activation page. Enter your email address and NMFS ID, then click 'Submit'. Note, the email address must match that on file with NMFS.

**PROGRAM PARTICIPANT PASSWORD (RE)CREATION / ACCOUNT ACTIVATION**

**Password Reset/Account Activation Request**

Your email address must be on file with NMFS staff to reset your password or activate your account. To contact NMFS staff regarding your NMFS ID or e-mail address on record, please refer to the [new account activation](#) information.

1. Enter your email address (ex: somebody@example.com) and NMFS ID.
2. Click "Submit" and a password reset link will be sent to you shortly.

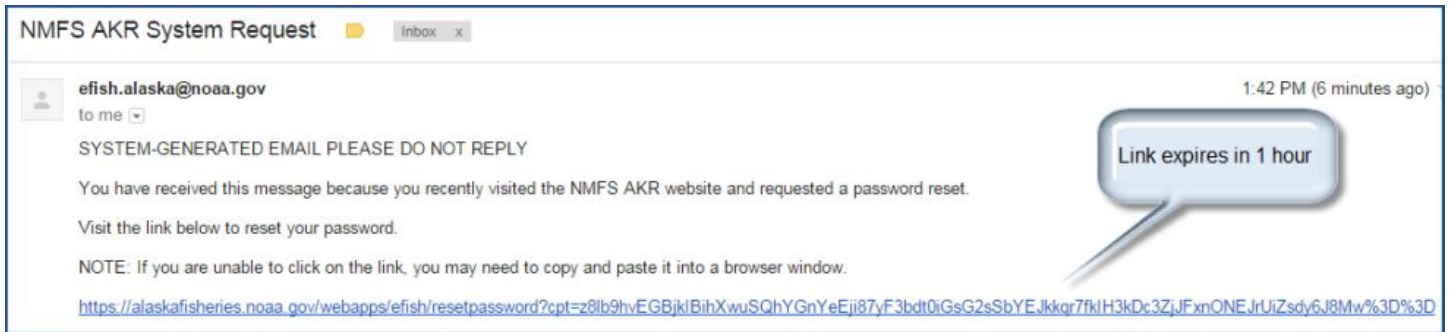
**Password Reset**

**NOTE:** A reset link will only be sent to the primary business contact's email address recorded in the NMFS Alaska Region database.

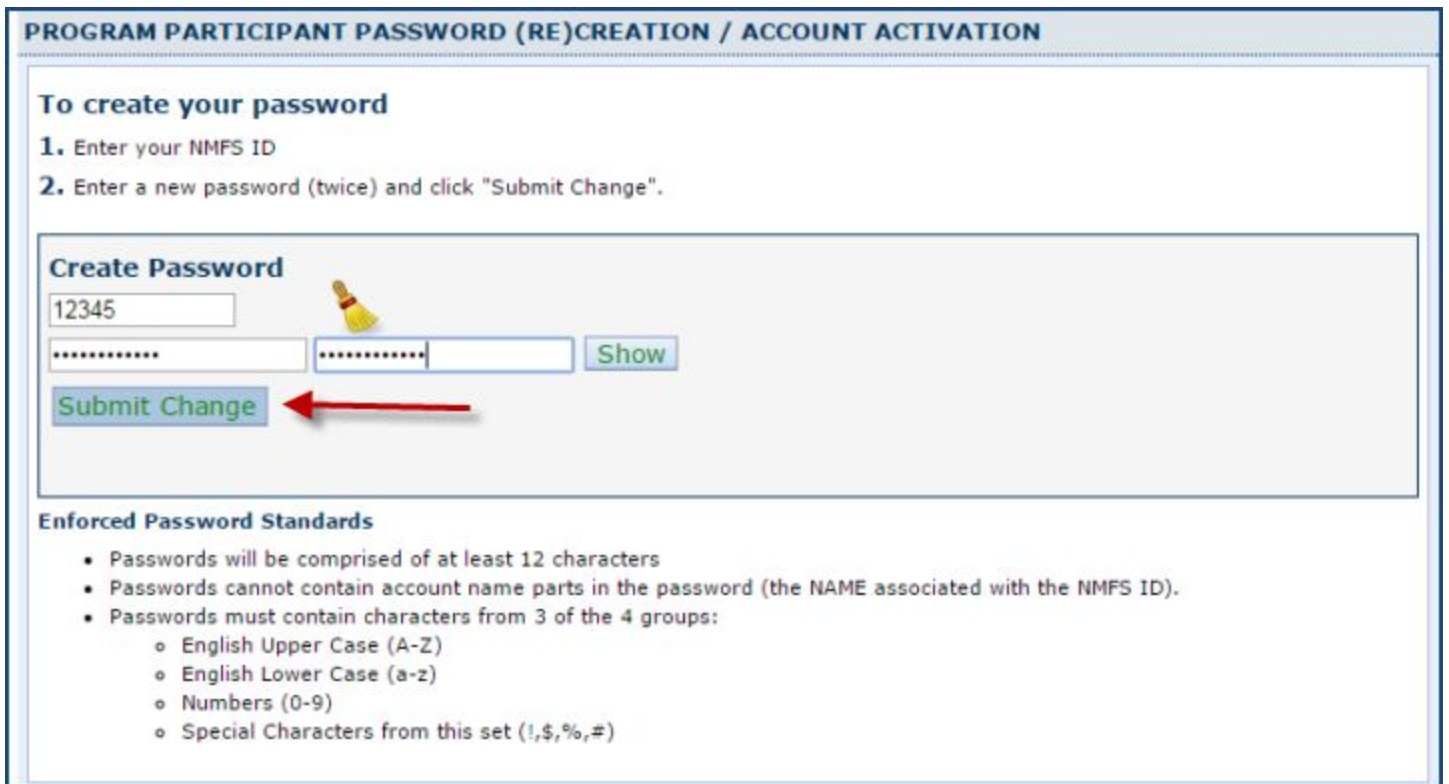
You should then see a message confirming that an email was sent to your email account:

**Email Sent Successfully**

An email message will arrive within a few minutes from [efish.alaska@noaa.gov](mailto:efish.alaska@noaa.gov). The message contains a link to activate your eFish account. Please use the link immediately, otherwise it expires one hour from the time it was sent. If you do not see the email message in your inbox within a few minutes, please check your 'SPAM' folder (or its equivalent).



Click on the email link to open it in a browser window, or copy and paste the entire link into a browser window. This will bring you to the Password Creation page. Enter your NMFS ID, then enter and re-enter your new password (conforming to the password standards) in the fields provided, then click 'Submit Change'. Note, your new password should be protected and stored securely.



The Account Activation page shown below confirms that your password has been set. Click on 'Click here to login' to open the Login page.



**PROGRAM PARTICIPANT PASSWORD (RE)CREATION / ACCOUNT**

**To create your password**

1. Enter your NMFS ID
2. Enter a new password (twice) and click "Submit Change".

**Create Password**

NMFS Id

New Password  Repeat New Password

**Password Changed Successfully. [Click here to login](#)**

Check the 'Acknowledge and Accept' box on the Login page, then enter your NMFS ID and new password and click 'Login':

**Acknowledge and Accept**

**Program Participant Login**

If you are logging in for the first time, you will be prompted to change your password to activate your account. You will not be able to activate your account unless your current e-mail address is on file with NMFS.

12345

### 3. Payment of IFQ Fees

To pay your IFQ cost recovery fees, begin by logging in to the eFISH application.

From the Main page, click the 'Payments' tab, then click 'Pay IFQ Cost Recovery Fees'. Note, the tabs and menu items on the page below may differ with your account, depending on the fisheries programs that you participate in.

IFQ Crab Rationalization Groundfish Processor **Payments**

**Cost Recovery and Program Fee Payments**

[Pay IFQ Cost Recovery Fees](#)  
[Pay Crab Cost Recovery Fees](#)  
[Pay Observer Fees](#)

Be sure to select IFQ Cost Recovery Fees!

Make IFQ Cost Recovery Fee Payment  
 Make Crab Cost Recovery Fee Payment  
 Make Observer Fee Payment

This will bring you to the Fee Summary page. Select the payment option 'Credit Card' or 'ACH', then enter a payment amount (likely the balance due) and click 'Submit Payment'. Note, the following instructions refer to payment by credit card. Payment by ACH is quite similar, with only minor differences in the Pay.gov payment pages.

### Fee Summary

NMFS Id:	8284
Due Date:	2015-01-31
Fee Percentage for 2015:	2.6
<hr/>	
Principal Due:	\$0.00
Interest Due:	\$0.00
Penalties Due:	\$0.00
Admin Fees:	\$0.00
<hr/>	
Amount Paid:	\$0.00
<hr/>	
Balance Due:	\$0.00

### Cost Recovery Fee Payment

Payment Options: Credit Card ▾

Payment Amount: →

Submit Payment ←

Fee Detail Report
 CSV
  XLS

**NOTE:** Credit Card payments cannot exceed \$24,999.

After clicking 'Submit Payment', you will briefly see a message indicating that you are being redirected to the Pay.gov website where you will enter your payment details.



A new Payment Entry page at the Pay.gov website will open in your browser. Enter your payment details in the page, then click 'Continue with Plastic Card Payment':



## System Message

- The system has populated the Payment Date with the next available payment date.

### Online Payment

[Return to your originating application](#)

#### Step 1: Enter Payment Information

1 | 2

Pay Via Plastic Card (PC) (ex: American Express, Discover, Mastercard, VISA)

Required fields are indicated with a red asterisk \*

Account Holder Name:  \*

Payment Amount: \$5,000.00

Billing Address:  \*

Billing Address 2:

City:

State / Province:

Zip / Postal Code:

Country:  United States \*

Card Type:  Visa \*    

Card Number:  \* (Card number value should not contain spaces or dashes)

Security Code:  [Help finding your security code](#)

Expiration Date:  \* /  \*

Select the "Continue with Plastic Card Payment" button to continue to the next step in the Plastic Card Payment Process.



**Note:** Please avoid navigating the site using your browser's Back Button - this may lead to incomplete data being transmitted and pages being loaded incorrectly. Please use the links provided whenever possible.

On the Payment Authorization page below, enter your email address in both 'Email Address' and the 'Confirm Email Address' fields. If you want to send a courtesy copy of the payment confirmation email, add another email address to the 'CC:' field. Check the authorization box in the lower-right, then click 'Submit Payment'.



# NOAA FISHERIES

## Online Payment

[Return to your originating application](#)

### Step 2: Authorize Payment

1 | 2

Payment Summary [Edit this information](#)

Address Information	Account Information	Payment Information
Account: [REDACTED] Holder Name: [REDACTED] Billing Address: [REDACTED] Billing Address 2: [REDACTED] City: [REDACTED] State / Province: [REDACTED] Zip / Postal Code: [REDACTED] Country: [REDACTED]	Card Type: Visa Card Number: *****1111	Payment Amount: \$5,000.00 Transaction Date 12/17/2014 19:05 and Time: EST

### Email Confirmation Receipt

To have a confirmation sent to you upon completion of this transaction, provide an email address and confirmation below.

Email Address:

Confirm Email Address:

CC:  Separate multiple email addresses with a comma

### Authorization and Disclosure

Required fields are indicated with a red asterisk \*

I authorize a charge to my card account for the above amount in accordance with my card issuer agreement.  \*

Press the "Submit Payment" Button only once. Pressing the button more than once could result in multiple transactions.

**Note:** Please avoid navigating the site using your browser's Back Button - this may lead to incomplete data being transmitted and pages being loaded incorrectly. Please use the links provided whenever possible.

After a brief pause, during which your payment details are being confirmed by Pay.gov, you will be returned to the eFISH website, where a Receipt of Payment page will be displayed with the option to print a receipt. You will also receive an email confirmation of payment from Pay.gov at the email address(es) that you entered in the Payment Authorization page.

Receipt of Payment	
Name:	[REDACTED]
Transaction Status:	<b>Success</b>
Remittance Id:	136478
Pay.gov Tracking Id:	3PP04925
Amount Paid:	\$5.0
Record Date:	12/28/2015
<input type="button" value="Print Receipt"/>	

You have now completed the payment process. You may logout of the eFISH application by clicking 'Logout' from the Top menu, or return to the Main page by clicking the 'Home' icon from the lower bar:



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**If you have any questions or need assistance with accessing your eFISH permit account, please call: 1-800-304-4846 Option 4, or email: [efish.alaska.support@noaa.gov](mailto:efish.alaska.support@noaa.gov).**